Minutes of the Parish Council Meeting of High Stoy Parish Council Held 12th September 2017 at Hermitage Village Hall 7:30 pm

**Present:** PCllrs George Grazebrook (Chairman), David Whiteoak (Vice Chairman), Eveline Jones, Kevin Pescott, Peter Rowland, Dawn Griffin. DCllr Mary Penfold, Amy Sellick (Clerk), 3 members of the public including John Damon, Nicola Wheatston and Wendy Hounsell.

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| Item Number | Item | Actioned By |
| 1 | Requests for Dispensation: None.  Register of Interest for 2017-2018 were renewed for Dawn Griffin |  |
| 2 | Minutes from the AGM meeting held on 22nd May were confirmed and signed by the Chairman |  |
| 3 | Matters arising from the meeting held 22nd May:   * Notification of historic footpaths Parish Council wish to reclaim having circulated maps of footpaths. No notifications have been received * NALC Nations Tribute to commemorate 100 years since end of WW1, to light beacons across UK on 11th November 2018: with Kerry Straughan and Andrew Graham from Batcombe have expressed interest in taking part | Clerk to follow up with Andrew Graham and Kerry Straughan |
| 4 | High Ways Matters:   * It was proposed that each Councillor keep track of any damage or issues with roads/signs/sign posts within each village. It was resolved to put a notice in Wriggle Valley Magazine, giving contact details for each Councillor, and requesting that any roads/signs/signpost damage, blocked gullies or drains be reported to respective village Councillors * Update from Mary Penfold following her visit to parish gullies on 9th June: It was reported that at the time of the visit all gullies were flowing and verges were cut. It was requested that Paul review the gully at Sunnyside Farm (where wood is stacked up), when he returns from annual leave. It was suggested that the gully is badly positioned, higher than road surface so difficult to drain * Road closures:   Honest Road, 18th October 2017 for 21 days with end date of 7th November 2017  Load Lane, Hilfield, 30th October 2017 with end date of 17th November 2017  Jessop Cottage, Hilfield, 18th September with estimated end date of 6th October  Woolcombe Railway Bridge, Melbury Bubb from 16th to 25th October   * Clarification from Paul Thatcher confirmed Finger Posts are funded by local communities, Regulatory signs by DCC within the parameters of the Code of practise (available via Shareportal) and Street Name plates are by West Dorset DC. Mary Penfold confirmed Fingerposts are funded by Parish Councils * Sign/Finger post quotes received:  |  |  |  | | --- | --- | --- | | **Village** | **Price** | **Supplier** | | Hermitage – Village Signs x 2 | £245 inc VAT and installation (no delivery charge) | Muddywaters – James Smith | | Hermitage – Village Signs x 2 | £198inc VAT (exc. Delivery) | Wessex Exhibition Service | | Hilfield and Batcombe fingerpost | £75 inc VAT each (inc fitting) | Muddywaters – James Smith |  * George Grazebrooks proposed we repair all 4 posts (2 x Hermitage, 1 x Hilfield, 1 x Batcombe), at total cost of £395, commissioning Muddywaters to complete work. This was seconded by Dave Whiteoak. 4 Councillors voted in favour, with no objections. The motion to go ahead with repairs was passed | Clerk to contact Wriggle Valley magazine  DCllr Mary Penfold to follow up with Paul Thatcher  Clerk to circulate notices to Councillors and Friary  Clerk to make arrangements with Muddywaters |
| 5 | Footpath Matters:   * Vote of thanks was given to Ray Dickerson for his meritorious service in the role of Rights of Way Liaison officer * Welcome to John Damon to the role of Rights of Way Liaison officer. John acknowledged that he holds Parish rights of Way Information Pack. He was shown how to use the interactive maps following a meeting with the Ranger, David Ackerley. * No outstanding issues to report * Resolved to add John Damon’s contact details to website | Clerk to action |
| 6 | Planning Applications: Existing plans update:   * WD/D/17/002228 Summerlands Farm, Hermitage – permitted development, notification of prior approval for proposed change of use: Agricultural building into a dwelling * WD/D/17/001966 Church Farm, Batcombe – partial compliance with conditions 4 and 5 relating to Cheese Store door and air conditioning unit * WD/D/17/001605 Harris Farm, Batcombe - change of use and conversion of redundant agricultural barn to form a single dwelling (PC approved). Member of public in attendance notified meeting attendees of policy that no new dwellings should be constructed in Batcombe unless there is an agricultural need. Also farmyard has had a business running on land without change of use report. This has been communicated to Dorset CC * WD/D/17/000602 Yew Tree House, Hermitage – Certification of Lawfulness (Approved) * WD/D/17/000352 Daughters Farm - Retrospective relocation of existing entrance. (Approved) * WD/16/0002136 Three gates Farm, Leigh – Replacement of existing agricultural building with 2 agricultural workers’ dwellings (Approved) | Kevin Pescott to review and report any comments to Clerk |
| 7 | Actions from correspondence:   * Defibrillator for the community campaign training: a joint event with Leigh and Chetnole village halls in association with British Heart Foundation First Aid training initiative was proposed, for October * Issue of Tractors through Hermitage Lane: recent increase in farm contractor traffic was discussed in terms of volume, speed and noise. It was reported that Police have been informed and Hermitage Lane is on the list for police to monitor. No time scale was given * Issue of Broadband in Hermitage: It was noted that the road in Hermitage will be dug up in November for cables. There was uncertainty regarding which properties will have the Broadband after the event * Invitation to STAG meeting 21st September at 7pm, the Wingfield Room, Digby Hall, was announced | - Dave Whiteoak to follow up at September Village Hall committee meeting  - Clerk to contact  Beaminster police to establish contact road traffic officer for area and arrange for them to speak with Chairman George Grazebrook  -DCllr Mary Penfold to follow up  Chairman, George Grazebrook to attend |
| 8 | Financial Matters:   * Clerk informed attendees that High Stoy PC Annual Audit Return had been approved and accepted by BDO (external Auditors) * Account balance, as of 18th August 2017, £3077.83 * Income reports: HMRC VAT repayment (period 01.05.2015 – 31.03.2017) : £169.80 * Retrospective items for payment were approved:   DAPTC Annual Subscription 2017/2018 £ 76.98   * Forthcoming items for payment were approved:   Clerk salary: £337.60  HMRC – Income Tax on Clerk’s salary: £88.40  Muddywaters Signposts: £395.00 | Clerk to load copy of pages 1-3 of Audit to website, with Notice of Conclusion of Audit |
| 9 | Other Business:  Date for next meeting: 12th December 2017, 7.30pm at Hermitage Village Hall |  |
|  | Meeting closed at 8:35pm. |  |

These minutes are to be signed by the Chairman after approval at the next meeting of the Parish Council.

Signed;……………………………………………………………………………………………