

**Minutes of a meeting of High Stoy Parish Council
Held at Hilfield Friary, Recreation Room
At 7:00pm on Tuesday 7th May 2023**

PRESENT

Council Members:

Cllr Mr Colin Summerell (CS) (Chair)
Cllr Phil Dattos
Cllr Derek Gordge
Cllr Dawn Griffin

Clerk to the Parish Council

Mrs Amy Sellick (AS)

High Stoy Parishioners & Members of the public: 2

Item Number	Item	Actioned By
1	Apologies for Absence: Cllr Caroline Smith, Cllr Peter Rowland	
2	Declarations of Interest of Parish Council Members (current meeting): There were no declarations of interest and it was established that no one was recording the meeting.	
3	Public Discussion Period:	
4	Review of minutes from previous meeting: The minutes, which had been circulated following the meeting held on 27 th February, were reviewed. Chairman Summerell proposed that they should be accepted as true to record of the proceedings and his proposal was unanimously supported. The minutes were duly approved and signed by CS.	Clerk to upload signed copy to website
5	Matters arising from the meeting held 27th February 2023: 5.1 Hermitage Grit Boxes – Chairman acknowledged 2 Hermitage Grit Boxes have been installed. 5.2 Bailey Drove DMMO and Statement Modification Order 3308921. Nothing to up to date 5.3 Hermitage Flooding – Chairman updated that flooding continues despite DC promise to rectify before the end of the financial year 23/24. 5.4 Finger Posts - Clerk reported that Council has received a quote for the repair of Hilfield Church Farm finger post from Normtec: £691.61 Clerk applied for a grant from Dorset CPRE which has been awarded to sum of £150 towards above costs.	Clerk to chase Great Head Lane, Batcombe box September '24
6	Highway Matters: 6.1 Road damage/issues reported: John Damon reported extensive deterioration of highway construction at centre of the road on Hermitage Lane approximately 200m west of Hermitage village hall outside of South Rising. 6.2 No planned road closures.	
7	Footpath Matters: 7.1 David Whiteoak notified via email to Clerk that a complaint has been raised with DC that N15/3 is difficult to navigate which has been exacerbated with the heavy rain making the footpath effectively blocked. Cllr Derek Gordge notified that a stile has been replaced on Seaviers Lane.	

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8	<p>7.2 DMMO T779 – Pleck to Dyers farm – nothing to update.</p> <p>Planning Matters:</p> <p>8.1 WD/D/19/002710- Change of use of land and erection of luxury holiday lodges at The George Albert Hotel. PC: Objected DC: Under consideration.</p> <p>8.2 P/LBC/2023/06996 - Alterations to convert outbuildings to ancillary residential accommodation, including creation of 2no. annexes, a studio gym & garage. Construction of swimming pool & glazed link extension. Church Farm, Hilfield: DC: Granted</p> <p>8.3 P/FUL/2024/00365 – erection of 1 bedroom wooden holiday let at Greengate, Hermitage: DC: Refused</p> <p>8.4 P/PAAC/2024/01195 – Sunnymead Farm, Hermitage. DC: Prior Approval Refused</p> <p>8.5 P/FUL/2024/01720 – Land adjacent to Hermitage Village Hall to carry out external alterations to barn and convert and facilitate permitted commercial use. PC: Objected DC: Under consideration</p> <p>Chairman Summerell proposed that in future, on contentious planning issues, we utilise the expertise of a Planning Consultant where necessary. This was unanimously supported.</p>																											
9	<p>Financial Matters:</p> <p>9.1 Clerk reported that the account balance as of 7th May 2024: £10,380.36. Bank statements and reconciliations were made available for review.</p> <p>9.2</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 35%;">Closing Balance Lloyds Treasurers Acc 07.05.24</td> <td style="width: 30%; text-align: right;">£10,380.36</td> <td style="width: 35%;"></td> </tr> <tr> <td>Less any unrepresented/uncleared payments</td> <td style="text-align: right;">£30.00 £691.61</td> <td style="text-align: right;">Audit Hilfield Finger Post</td> </tr> <tr> <td>Total</td> <td></td> <td style="text-align: right;">£9,659</td> </tr> <tr> <td>Cash Book (receipts and payments)</td> <td></td> <td></td> </tr> <tr> <td>Closing Balance 26.02.24</td> <td style="text-align: right;">£9578.44</td> <td></td> </tr> <tr> <td>Add Receipts</td> <td style="text-align: right;">£3,170.50</td> <td style="text-align: right;">Precept</td> </tr> <tr> <td>Less Payments</td> <td style="text-align: right;">£660.00 £79.00 £713.96 £141.67 £713.96 £59.99</td> <td style="text-align: right;">DC Grit boxes DAPTC networking Clerk Pay Q4 23-24 DAPTC subs Clerk Pay Q1 24-25 Microsoft subs</td> </tr> <tr> <td></td> <td></td> <td style="text-align: right;">£10,380.36</td> </tr> </table> <p>The Chair and Clerk presented the invoices payable: Normtec Hilfield Finger Post £691.61 (less grant from CPRE £150, to come). Colin House internal Audit £30.00 Both were unanimously supported and it was resolved to pay them.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; text-align: center;">£30</td> <td style="width: 50%; text-align: center;">Internal Audit</td> </tr> </table>	Closing Balance Lloyds Treasurers Acc 07.05.24	£10,380.36		Less any unrepresented/uncleared payments	£30.00 £691.61	Audit Hilfield Finger Post	Total		£9,659	Cash Book (receipts and payments)			Closing Balance 26.02.24	£9578.44		Add Receipts	£3,170.50	Precept	Less Payments	£660.00 £79.00 £713.96 £141.67 £713.96 £59.99	DC Grit boxes DAPTC networking Clerk Pay Q4 23-24 DAPTC subs Clerk Pay Q1 24-25 Microsoft subs			£10,380.36	£30	Internal Audit	Clerk to make payments
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	£691.61	Nortec Finger Post replacement	
	Retrospective items for approval:		
	£713.96	Clerk Pay	
	£59.99	Microsoft Subscription	
	9.3 Accounts and supporting documents were reviewed by Internal Auditor and agreed. Chair and RFO signed		Clerk to make documents publicly available and advertise period of Exercise of Rights. Exemption Certificate to be returned to External Auditors
	9.4 Annual Governance Statement was reviewed and signed by Chair and RWO		
	9.5 Accounting Statements were reviewed and signed by Chair and RFO.		
	9.6 Certificate of Exemption for Limited Assurance Review was signed by Chair and RFO		
10	Nominations & Elections Deadline for submission of nomination papers to DC by 23 rd May Election, if necessary: 20 th June Councillors legally take office: 24 th June, at which time, Councillors to sign Acceptance of Office in presence of Clerk		
11	Correspondence: 11 Clerk notified of email from Network rail (Leyla Amir-Alikhani), which indicated proposal to move Woolcombe Bank Level Crossing footpath		Clerk to thank for their contact but we presume that this will be directed to DC for approval and publishing.
12	Other information for report only: None		
13	Next Meeting of the Parish Council: The next meeting the High Stoy Parish Council is proposed for 7pm in the Hermitage Village Hall on 2 nd July.		
	Meeting closed at 8:00 pm		

These minutes are to be signed by the Chair, following approval, at the next meeting of the Parish Council.

Signed:.....