Minutes of High Stoy Parish Council Meeting Held 31st August 2021 7:00 pm

**Present:** Councilors Dave Whiteoak (Chairman), Kevin Pescott, Dawn Griffin, Eveline Jones, District Councillor Mary Penfold, Amy Sellick, (Clerk), members of the public including Colin Summerell, John Damon and Wendy Hounsell (late).

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| Item Number | Item | Actioned By |
| 1 | Apologies: Peter Rowland. |  |
| 2 | Minutes from meeting held on 25th May were confirmed and signed by Chairman. | Clerk to put copy of website. |
| 3 | Colin Summerell’s self-Certification was reviewed and approved. |  |
| 4 | Councillor Summerell completed Declaration of Interest and Acceptance of Office forms, signed in presence of Proper Officer of the Council and signed by Proper Officer. | Clerk to submit Acceptance of Office form to Dorset Council |
| 5 | Matters arising from the meeting held 25th May 2021: 5.1 Clerk updated that Planning Enforcement Officer, Mr Wiling, has visited the Hermitage Industrial site and spoken with the owner. He concluded that it appears vehicle repairs of one sort or another have been carried out on the site for many years, since its change of use. Although not confined to one particular unit, there could be an argument that the whole site has been in breach of the B1 use. Mr Wiling is consulting internally regarding which units would be considered to be the Planning Unit for the use. We await further information. It was mentioned by a Hermitage Councillor that noise is still audible, with the main problem being that this occasionally continues into the weekend and out of work hours. There are businesses on the Estate which would not be in breach and therefore we don’t agree with this conclusion. Chutters, for example, have always been abiding of the regulations. It was agreed that we should respond to Mr Willing saying that we will discuss with the owner of Hermitage Industrial Estate any issues relating to the regulations. We will inform Mr Willing of the outcome of these discussions and if any further assistance is required.5.2 Hermitage Village Green sign regarding keeping gate clear is now installed.* 1. Chairman updated that at the moment there is no change to Bridleway N14/4 Hermitage – the bridge remains in reasonable condition.

5.4 Chairman Whiteoak - Traffic Counter for Hermitage and past 3 Gates Farm (the latter to be arranged with Leigh PC). Hermitage Traffic Counter has been arranged via Joe Allen (Principle Technician), and will be placed in Hermitage from the other side of Parsonage Farm and the layby opposite the village green – from 20th September for 7 days. It has previously been agreed that High Stoy would split the £250 cost of the Leigh Traffic counter (£125), and the cost of the Hermitage counter is discounted to £175. Chairman Whiteoak reported that Leigh Parish Council are arranging for an article in WVM regarding speed limits and requesting details of any incidents at this spot. * 1. Chairman Whiteoak updated regarding previous planning application at Three Gates Drive in relation to use of Driveway. All the traffic from this farm is leaving from the exit which is close to the corner. There is a washing line which goes across from the farm building right across to the wall so it is clear that the correct exit is not being used.
	2. Councillor Pescott updated regarding flooding at his residence – he has had a visit from Andrew Probets, Engineer, Assetsand Property Dorset Council, who was very helpful and bought rods. It appears that there is a pipe behind the drains and he requested 6-8 weeks ago that they be jetted and a camera be put down. Councillor Pescott has chased this up and request has been put through again. District Councillor Penfold mentioned that she has spoken with Paul Thatcher today and Paul requested further photographs.
	3. Chairman Whiteoak updated that flooding issue at Stone’s Farm is related to a blocked ditch at the property. The property owner is arranging with Kevin House to get the ditch cleared.
	4. Nothing further to update regarding Bailey Drove – Alistair Dennis is objecting to this being classified as a BOAT on our behalf on the grounds that this was objected to before. It’s likely a Traffic regulation Order will be put on the BOAT if it is classified as a Right of Way.
	5. Clerk reminded Councillors that the CGR is currently open for submissions (running for 12 weeks from 5th August to 28th October). It was felt that there is nothing which immediately impacts us. District Councillor pointed out that it is important to write to confirm that the Parish Councils preferences one way or another. Chairman requested Councillors review Clerk email from March regarding this.
 | Chairman and Clerk to draft a response to Mr Wiling.Chairman Whiteoak to send out WhatsApp to Hilfield Neighbourhood watch group requesting details of any road incidents and to ask George Grazebrook to do the same for Hermitage WhatsApp group.Councillor Pescott to show District Councillor Penfold the photos already submitted. Councillor Pescott to also send to Rowland Skeats.Councillors to review email (Clerk to forward to Councillor Summerrell). Chairman Whiteoak to contact neighbouring Parish Councils to see if there are any changes being put forward. |
| 6 | HighWays Matters: 6.1 Parish Clerk updated regarding badly damaged finger post in Batcombe. Clerk has made contact with Roger Bond of Normtec (who Leigh worked with on their finger posts). Further contact will be made, in-order to obtain quotes, once Mr Bond returns from annual leave later this week. Clerk in early communication with Kate Townsend of Dorset Council DAONB team, regarding obtaining AONB grant towards the cost of the finger post. If we obtain Grant, based on Leigh invoice, costs likely to be around £600 including Oak and Metal letters. Likely to be some DIY painting involved. Currently budgeted for £400.6.2 No road closures to report. | Clerk to contact Mr Bond for a full quote. Clerk to make contact with Kate Townsend in a couple of weeks if we have received no response. |
| 7 | Footpath Matters: 7.1 Chairman Whiteoak reported that there is a stile which needs replacing. It was suggested that in the Spring we should perhaps arrange a team of individuals to do some clearing around stiles. | Chairman Whiteoak to report broken stile. |
| 8 | Councillor Jones declared interest in item 8.5Planning Applications: * 1. **WD/D/19/002710**- Change of use of land and erection of luxury holiday lodges at The George Albert Hotel. Application revised 01.04.21 with reduced number of lodges. PC: Objected DC: Under officer consideration.
	2. **WD/D/21/000048 –** Drummers FarmChange of use of agricultural land to campsite (10 pitches). PC: No objections. DC: Approved.
	3. **P/HOU/2021/00264** – Scotley Farm. Proposal for 2 storey extension. PC: No objections DC: Under officer consideration.
	4. **P/FUL/2021/00318 -** Three Gates Farm: Demolition of existing building & erection of 3no. dwellings Location. PC: Objected, DC: Under officer consideration. Chairman Whiteoak mentioned that within this planning application they will put a hedge across the top exit to stop the traffic coming out here. Slow moving tractors still come out of the exit but there shouldn’t be additional traffic from new dwellings coming out of it – they will have to use the other exit.
	5. **P/FUL/2021/00465 –** Redford Farm, Melbury Bubb. Erection of an agricultural building to cover an open silage clamp. PC: Supported, DC: Granted.
	6. **P/HOU/2021/00568 -** Park View Hermitage. To Holnest Park Farmhouse: Erection of detached garage with workshop & playroom. PC Supported, DC: Granted.
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| 9 | Correspondence: 9.1 DAPTC 2021 AGM date 13th November 10 am via Zoom. Chairman Whiteoak is registered to attend.9.2 Clerk and Chairman attended DAPTC training in July/August regarding New Local Government Association Model Code of Conduct as well as New Digital ROI forms:We’re encouraged to adopt revised Model Councillor Code of Conduct. Currently we are working under the NALC Model Issued under Legal Briefing 09-12 dated 29 June 2012. New 2020 Code of Conduct:- references changes in technology, social media and legislation- supports the use of training and mediation prior to action being taken under the code- seven principles of public life more prominent (selflessness, integrity, objectivity, accountability, openness, honesty, leadership).It was unanimously agreed that we should adopt the new Code of Conduct.Chairman Whiteoak supports the use of the new Code, and it unanimously supported. | Chairman to update at next Parish Council meeting.Clerk to put new Code on Parish Council website. |
| 10 | Financial Matters:10.1 Account balance as of 18th August 2021: £7,316.96.10.2 Items for approval:Parish Clerk Pay and HMRC: £55310.3 Retrospective items for approval: DAPTC Training Code of Conduct and Register of Interests: £30 | Chairman to sign cheques. Clerk to make payments. |
| 11 | Any other business:11.1 As mentioned under Correspondence, Clerk and Chairman attended DAPTC training in July/August regarding New Local Government Association Model Code of Conduct as well as New Digital ROI forms:- All Councillors will be asked to complete ROI form online. Launch deadline has been delayed to 20th September. The date for completion of the new form online will be 30th October. Further communications will follow. 11.2 Message from PC SO5404, Alex Bishop:We had a report of a dog attack on sheep in the Hilfield area, which occurred in the morning of Friday 13th August.  A lamb has been put down due to the injuries it received.  If anyone has any information about this crime, please contact us and quote reference number 55210130853.  For information of any dog walkers, it is an offence for dogs to worry/attack livestock.  Dogs have to be under control at all times and should you walk into a field, please put a dog on a lead until you know the **whole** field is clear of other animals.I would like to advise about scam calls that have come to our attention recently.  A caller purporting to be a Police Officer advises that the recipients bank card is used in a fraud and attempt to get details.  The Police would operate in this manner, this is a scam, please do not pass any details over the phone and just hang up.  If you think that the caller is a Police Officer, take their name, collar number, station they are based at and Force they work for, then hang up and call 101, choose the option to speak to the Force they said they were from to confirm the call is genuine.  If you think you have given out any details to a cold caller, please call Action Fraud on 0300 123 2040, or report it online at [www.actionfraud.police.uk](http://www.actionfraud.police.uk). | Clerk to circulate links/instructions once forms are available. |
| 14 | The next Parish Council meeting will take place on 16th November at 7.00 pm. |  |
|  | Meeting closed at 8.28 pm. |  |

These minutes are to be signed by the Chairman, following approval, at the next meeting of the Parish Council.

Signed;……………………………………………………………………………………………