Minutes of High Stoy Parish Council Meeting Held 25th May 2021 via Zoom 7:00 pm

**Present:** Councilors Dave Whiteoak (Chairman),George Grazebrook, Kevin Pescott, Peter Rowland, Dawn Griffin, District Councillor Mary Penfold, Amy Sellick, (Clerk), members of the public including Wendy Hounsell, Sally Roohan and John Damon.

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| Item Number | Item | Actioned By |
| 1 | Election of Chairman: Cllr Whiteoak volunteered, Cllr Grazebrook proposed and Cllr Pescott seconded. Cllr Whiteoak took the Chair for the remainder of this meeting. |  |
| 2 | Election of Vice Chairman: Cllr Grazebrook is standing down Vice Chairman and as a Cllr. Cllr Pescott volunteered for Vice-Chairman seconded by Cllr Whiteoak. | Clerk to notify Council of vacancy to be advertised for 14 days. |
| 3 | Declarations of Acceptance of Office were signed by Chairman. Clerk to forward form to Cllr Pescott to complete. | Clerk email scanned copies of forms to Monitoring Officer. |
| 4 | Apologies: Eveline Jones, Dawn Griffin and Alan Ward. |  |
| 5 | Councillors notified of any new Interests for 2020-2021:  No new interests. |  |
| 6 | Minutes from meeting held on 9th February 2021 were confirmed and signed by Chairman. | Chairman to drop round to Clerk for her to post on website |
| 7 | Matters arising from the meeting held 9th February 2021:  7.1 Parish Clerk updated regarding noise levels and associated planning permission at Industrial units at Hermitage. Clerk followed up with Susan McClue on 12th February via telephone and emailed again on 31st March. After a further email the matter was forwarded to The Northern Team (Jackie Witt), who again transferred the matter to The Enforcement Team, Julien Malleson, on 10th April. Patryk Motyl (Planning Enforcement Assistant), responded to Clerk on 15th April, again requesting exact address of Industrial Estate. 21st May Reg Wiling (Planning Enforcement Officer), request Appeal Decision document from the Hove case to be resent. Clerk sent on 21st May.   * 1. Clerk submitted further photographic evidence to Carol Mckay (Dorset Council Senior Definitive Maps technician) on 13-15th February. Changes to definitive map have been accepted and are in progress. A sign to read ‘Public Footpath – Please keep clear’, to hang at entrance to The Green, was suggested by DC. A quote for this has been provided by Mike Trew (22nd April), 400 x 300 mm sign ‘Keep Clear’, Green background, white letters, £29.40 inc VAT. To fit the sign is additional £40. Mr Grazebrook notified that the sign was approved at last Village Green Committee Meeting for review. Sign was agreed.   2. Following call from District Councillor Penfold, David Ackley’s team visited the N14/4 site on 11th February to evaluate if more fundamental repair is required. Bridge is Ok at the moment and nothing further to report at the moment.   3. Clerk emailed Planning Team on 25th November to express objection to Installation of log cabin at Higher Holnest Farm, on behalf of Parish Council. Received emails from Planning Department and Enforcement Officer, Charlotte Loveridge on 3rd February to update that the Planning Inspector carried out a site visit in the first week of January (unaccompanied due to Covid restrictions). Planning inspectorate’s decision was given on 25th March: The appeals were dis-missed, the enforcement notice up-held and planning permission refused on the application deemed to have been made under section 177(5) of the 1990 Act as amended.   4. Chairman Whiteoak received a complaint from a local resident regarding Tractor speed in Hermitage, with heavy weights of manure in carriage. Councillor Grazebrook reminded that we have previously looked into this and found that imposing a speed limit is outside of Parish Council’s budget (it was previously found to be around £16,000). 13th April Clerk requested feedback from Paul Thatcher in relation to painting ‘Slow’ in the road at entrance to and exit from Hermitage: cost estimate, what Parish Council need to do to make this happen and how this can be funded. Paul Thatcher responded 28.04.21 that before moving forward with any signage DC would need a clear picture of the situation and suggested Traffic Counter. This can be arranged through Joe Allen (Principle Technician): [joe.allen@dorsetcouncil.gov.uk](mailto:joe.allen@dorsetcouncil.gov.uk). It is possible to do this Traffic Speed counter at the same time as that in point 7.6 for a reduced price of £175 + VAT per site. The proposal was supported by Cllr Pescott and supported unanimously.   5. Chairman Whiteoak has been in communication with Leigh Chairman, Alan Bennett, regarding speed limits past 3 Gates Farm. It’s been proposed that 40 mph limit be extended for about half a mile round the corner. There is a lot of tractor movement coming out of 3 Gates Farm and speed limit of 60 mph round the corner is potentially dangerous. In addition, there are pedestrians going to Pogles wood with no footpath. Chairman Bennett wishes to take the matter further. It was agreed via email on 26th March that High Stoy Parish Council would support Leigh Parish Council and fund up to £150 of the cost of a traffic survey in the area (total cost £300).   6. Clerk emailed Paul Thatcher on 13th February to request update on status of broken drain cover and the road flooding on Hermitage Lane, case references 115928 and 1162788, as well as deep ruts alongside the road. Some hard core is required along the areas that are deep enough to cause problems.   Cllr Pescott notified that he met Paul Thatcher and confirmed that Paul would not be doing anything at this stage. Paul has said he will do some trials where they will dig down behind the telecoms green case. He has not yet updated on this. We assume that they have not found anything relating to an existing pipe. | Clerk to order sign. Once complete to give to Mr Grazebrook who will arrange for this to be put up.  Chairman Whiteoak to put Traffic Counter in motion. |
| 8 | HighWays Matters:  8.1 Pothole and loss of road on Stile Way reported to DC on 8th April. Scheduled for repair 6th May.  8.2 Cllr Pescott notified Dorset Council of flooding issue going to his residence.  8.3 Mrs Hounsell queried status of flooding at Stone’s Farm. Chairman Whiteoak notified that Sue Bosenquet was waiting for this to dry out before it would be inspected properly. Nothing appears to have happened yet.  8.4 Cllr Rowland notified of pothole in his driveway.  8.5 Mrs Roohan notified of flooding at bottom of Hartley Street. | Cllr Pescott to contact Rowland Skeets who is part of the Highways team.  Chairman Whiteoak to follow up with Sue.  Cllr Rowland to report on Dorset for you website.  Cllr Pescott go through process with Mrs Roohan of reporting on Dorset Council website. |
| 9 | Footpath Matters:  9.1 Chairman Whiteoak noted that there aren’t any footpath issues at the moment.  9.2 Land at Common Farm has changed. There are some large horn cattle nearby and these may get down to the footpath. People should be aware of these cattle should they wish to avoid the footpath.  9.3 Mr Grazebrook notified that there is an occasional blockage on the footpath on the Leigh/High Stoy boundary. | Chairman Whiteoak to put this on local Whatsapp group to notify of cattle and to keep dogs on leads.  John Damon to notify lady who deals with footpaths for Hilfield. |
| 10 | Planning Applications:   * 1. **WD/D/19/002710**- Change of use of land and erection of luxury holiday lodges at The George Albert Hotel. Application revised 01.04.21 with reduced number of lodges. PC: Objected DC: No Decision.   2. **WD/D/20/002029 –** North Cottage, HolnestConversion of existing workshop to accommodation. PC: Supported, DC: Granted.   3. **WD/D/21/000048 –** Drummers FarmChange of use of agricultural land to campsite (10 pitches).   4. **P/HOU/2021/00264** – Scotley Farm. Proposal for 2 storey extension. PC: No objections DC: No Decision.   5. **P/FUL/2021/00318 -** Three Gates Farm: Demolition of existing building & erection of 3no. dwellings Location. Councillor Grazebrook wishes it to be noted that he objects to this application. PC: Objected, DC: No Decision.   6. **P/FUL/2021/00465 –** Redford Farm, Melbury Bubb. Erection of an agricultural building to cover an open silage clamp. PC: Supported, DC: No Decision.   7. **P/HOU/2021/00568 -** Park View Hermitage. To Holnest Park Farmhouse: Erection of detached garage with workshop & playroom. PC Supported, DC: No Decision. | Chairman Whiteoak to look into previous application relating to the use of driveway which should not be used. There was accident at this driveway previously. |
| 11 | Correspondence:  11.1 Letter from Graham Plaice, indicating that Wriggle Valley Magazine made a loss of c.£1,200 last year (almost entirely print costs), requesting a donation. Chairman Whiteoak suggested we should make a donation. £50 was suggested by Cllr Pescott. Unanimously supported.  11.2 BOAT at Bailey Drove – Alistair Dennis is objecting to this being classified as a BOAT on our behalf on the grounds that this was objected to before. It’s likely a Traffic regulation Order will be put on the BOAT if it is classified as a Right of Way. | Clerk to arrange for a cheque to be given to local WVM representative. |
| 12 | Financial Matters:   * 1. Account balance as of 18th April 2021: £5,847.   12.2 Items for approval:  Parish Clerk Pay and HMRC: £443 / £180 respectively  DAPTC Changing Chair Training: £25  DAPTC Membership: £85.29  Internal Audit – Colin House: £30  Parish Council contribution towards gift for Mr Grazebrook: £50   * 1. AGAR Exemption Certificate, relating to 2020-2021 Audit was signed along with 2021 Risk Assessment, Accounting Statements and AGAR forms by Chairman and Clerk.   Mr Grazebrook suggested putting in a reserve to our accounts should we need to have an election in future. This should be noted in Explanation of Differences. | Chairman to sign cheques.  Clerk to email Certificate of Exemption to PKF Littlejohn: [sba@pkf-littlejohn.co.uk](mailto:sba@pkf-littlejohn.co.uk).  Clerk to publish relevant documents accordingly. |
| 13 | Any other business:  13.1 Community Governance Review (CGR). Email 5th March 2021.  The process that Dorset Council will follow will be:   * Publication of Terms of reference that sets out what will be covered – in this case it will be a review of all parishes that sit within the Dorset Council area (July 2021). * Public consultation for 12 weeks seeking proposals/initial submissions. (5 August to 28 October 2021) * Consideration of consultation responses and preparation of draft recommendations. (to be agreed at Full Council - December 2021) * Public consultation on draft recommendations. (20 December 2021 – 28 February 2022) * Consideration of further responses and then publication of final recommendations. (to be agreed at Full Council – April 2022)   Whilst the process will not start formally until July, Dorset Council recommends that parish councils start talking with their parish at an early stage.  It is important that any submissions you make to Dorset Council must achieve electoral equality – i.e. each Councillor will represent roughly the same number of electors.  If parishes are proposing changes, Dorset Council will ask that you provide information about how this will ensure community cohesion e.g. what are the links within the community that leads you to recommend that certain areas should be linked together e.g. in the same ward or parish.  If parishes are seeking a change to the boundaries of the parish, Dorset Council suggests that you start talking to the other parishes affected.  Decisions are much more straight forward if there is community agreement, rather than aggressively pursuing a change in boundaries with neighbouring parishes.  13.2 District Councillor Penfold reminded re Community and Cultural Fund project. This is for anything which may benefit the community. PC need to fund 20% of project. Council will fund between £1000 to £1500. The closing date is Mid June (another date in December).  Cllr Pescott suggested dog mess boxes. Mr Grazebrook informed that the cost of the box is small but cost of having these emptied is significant.  13.2 Message from PC SO5404, Alex Bishop:  Fortunately, there is little to report.  There are usual reminders re. Scams and vigilance.  Scams/cold calling – Please be vigilant with cold calling, including passing this message on to other who may be vulnerable to scams.  The majority of cold calls made are likely to be fraudsters wanting to get bank details/payments from recipients.  The callers are likely to purport to be from a company such as BT, amazon, Sky, etc.  Some of the callers may advise that there is suspicious activity in your account and they need your bank details to sort it out, or that a payment has been made from your account and if you wish to check this, they will need your account details.  Please just hang up on any such calls.  If you use any companies that call you, hang up and then call them back on a legitimate number to check the call is genuine.  To help with call screening, ask your phone providers if they offer call screening, or use an answerphone to screen your own calls.  For any advice on scams you can go to the Action Fraud website – [www.actionfraud.police.uk](http://www.actionfraud.police.uk).  If you receive any such calls, NEVER provide any personal or financial details.  Some scams will also send text messages, such as saying they are from Royal Mail and there is a parcel waiting for you which needs extra payment.  Again, this is not genuine, as they will post a leaflet through your door. |  |
| 14 | The next Parish Council meeting will take place on 31st August 7.00 pm |  |
|  | Meeting closed at 8.20 pm |  |

These minutes are to be signed by the Chairman, following approval, at the next meeting of the Parish Council.

Signed;……………………………………………………………………………………………